



JAMAICA BILLIARDS ASSOCIATION

CONSTITUTION & BY-LAWS

ASSOCIATION OWNERSHIP & LEGAL STANDING

Section 1.0

In the Registration of the Jamaica Billiards Association's documents, the founders are referred to as the Directors of the company and are not the same but serves above the "Board of Directors" mentioned below in the constitution & by-laws. The "founding members" of Billiards Jamaica.Com will here fore be called the "Govenor/Owners".

Section 1.1

The Board of Directors manages and oversees the day to day operation of the Association. The Board of Directors will be responsible for the decision making of the Association and with matters of conflict resolution may call upon the vote of the Governor/Owners.

Section 1.2

If the Governor/Owners disagree with a matter or matters of the association in which they feel is in direct detriment to the association or in conflict with the Constitution & By-Laws they have the right to dismiss all further actions related. The "controversial matter" will be placed before a meeting of the Board and the Governor/Owners, giving the Board a chance to deliberate the matter; however the final say will be given to the Governor/Owners.

Section 1.3

The Governor/Owners are entitled to one vote per person in the general elections of the Association except if said Governor/Owners is currently serving on the Board then that individual will only be allotted one vote.

Section 1.4

The Governor/Owners may or may not sit in on regular Board meetings but will not be allowed to vote on the Boards collected every day decisions. (With the exception of section 1.2)

Section 1.5

The Governor/Owners may serve as a member of the Board of Directors by a general election but a member of the Board is only allowed to become a Governor/Owner by vote of the said Owners.

Section 1.6

Any changes made to the associations Constitution & By-Laws will have to be brought before the Governor/Owners for approval by majority vote.

ARTICLE I –TITLE, MISSION, LOCATION, DEFINITIONS

Section 1.01

Corporation Name

1. This organization shall be known as the **Jamaica Billiards Association** also hereinafter referred to as the JBA or the Association.

Section 1.02

Purpose & Objective

1. The purpose of the Association is to promote the sport of billiards in Jamaica by establishing uniformity of rules and play. All of its functions will be performed on a non-profit basis with the highest ethical standards and fair treatment to all its members and the entire pool community.

2. The objectives of the Association shall be:

- a) To afford due consideration to and expression of opinion by the Association members.
- b) To elevate the sport of billiards to the highest level.
- c) To unify and standardize the rules of play as established by the World Pool-Billiard Association.
- d) To collect and maintain player statistics.
- e) To practice sound accounting procedures and disseminate pertinent information to its members.
- f) To promote and provide a Championship Program within Jamaica on an annual basis to its members.
- g) To encourage the participation of younger players (both male and female) into the game;
- h) To be recognized as the authoritative body that defines the rules and standards of play and regulates billiards in Jamaica.

Section 1.03

Location

The headquarters of the JBA is:

Hot Shots Pool Bar
103 Constant Spring Road
Kingston 10

Section 1.04

Definitions

As used in the JBA Constitution & By-Laws the term:

- 1.) “JBA” means Jamaica Billiards Association
- 2.) “Billiards” means the reference to any form of “pool billiards”; (8,9,10)

3.) “Member” means any person or entity who has met the requirements for membership;

a. “Regular Member” means an individual member who pays annual dues as set by the JBA’s Board of Directors;

b. “Entity Member” means any member that pays annual dues other than an individual, i.e. billiard room, purveyor, etc.;

4.) “Member in good standing” means any member who is current on their dues (if applicable) and is not on suspension or has been dismissed from the organization for violation of the Constitution or other rules that may have been promulgated by the Board of Directors;

5.) a. “sanctioned event” means any billiard event run under the auspices of the JBA.

b. “International billiard event” means any billiard competition between any billiard player or billiard players representing Jamaica, either individually or as part of a team, and any billiard player or billiard players representing any foreign country;

ARTICLE II – MEMBERSHIP

Section 2.01

Membership requirements

Membership shall be open to any individual or entity that applies for membership and supports the mission and policies of the association.

Section 2.02

Admission to Membership

Admission to membership shall occur upon the completed submission of a membership application and the payment of the appropriate dues

Section 2.03

Membership rights

All members in good standing, regardless of category, shall be entitled to one vote on each matter submitted to a vote of the members.

Section 2.04

Voting by Mail Ballot

Votes that require a vote by the membership at large shall be conducted via a mail ballot. Unless specified otherwise by this Constitution or by enactment of the Board of Directors on specific issues, a majority of the votes cast will determine the outcome of the vote.

Section 2.05

Transferability of membership

Neither membership in the Association nor any rights of membership may be transferred to another person or entity.

Section 2.06

Non-Liability of Members

A member of the Association shall not solely, because of such membership, be personally liable for the debts, obligations, or liabilities of the Association

Section 2.07

Termination of Membership

A member may be dropped from the association for the following reasons:

- a. Non-payment of dues or other significant financial obligations shall result in termination of membership consistent with policies established by the Board of Directors and carried out by the Secretary/Treasurer without further action of the Directors.
- b. Conduct which tends to injure the Association or which is contrary to or destructive of its purpose.
- c. Theft, injury to a fellow member or intentional destruction of others property.

d. Failure to conform to and abide by the Constitution and Tournament/Membership Handbook of the Association, as well as decisions of duly constituted members of the Association.

Allegations of misconduct shall be stated in writing to the member who shall be given full opportunity to respond to those allegations before the Board or a body designated by it. Such termination must be achieved by at least a two-thirds (2/3) vote of the Board of Directors.

Section 2.08

Dues:

The Board, at its discretion, shall determine the membership dues for the Association. Dues shall entitle a person to be a member for one year from the date of dues payment.

a. Initial dues are:

- 1) New and Renewing Members: \$ 3000 per year
- 2) Members may start or renew their memberships at a rate of \$ 8,000 for a 3-year Membership.

Membership renewal dues are due on the one year annual mark of the last payment unless otherwise established by the Board of Directors.

Members who fail to pay their dues within sixty (30) days of the due date will be terminated and will forfeit all rights and privileges of membership without further notice or hearing.

Dues will not be refunded in whole or in part to a terminated or suspended member.

Article III. – MEETINGS

Section 3.01

Quorum:

The presence of fifty percent (50%) or more of the Board of Directors at any meeting shall constitute a quorum for the transaction of business.

Section 3.02

Proxies and Voting by Mail Ballot:

Except for the election of Officers and Directors, proxies and mail in ballots shall not be valid or counted unless authorized by the Board of Directors prior to the action to be taken.

Section 3.03

Annual Meeting:

There shall be one regular General Membership Meeting to be held each year during the National Championship and at a location at the site of the National Championship as designated by the Board of Directors.

- 1.) A portion of the Annual Meeting shall be given over to business matters pertaining to the membership at large.
- 2.) At any membership meeting, for every action requiring a vote, each member present shall be entitled to one vote.

Section 3.04

Other General Membership Meetings:

Other than the Annual Meeting, there shall be no regularly scheduled General Membership Meetings.

Section 3.05

Board of Directors Meetings:

Board Meetings shall be at a place and a time as determined by the President. Board Members will be notified at least ten (10) days prior to the meeting as to the exact date, time, and place such meeting will be held.

ARTICLE IV – POWERS AND JURISDICTION

Section 4.01

The JBA shall have perpetual succession and power to:

- 1.) Sue and be sued;
- 2.) Make contracts;
- 3.) Acquire, hold, and dispose of real and personal property as may be necessary for its corporate purposes;
- 4.) Accept gifts, legacies and devices in furtherance of its corporate purposes;
- 5.) Borrow money to carry out its corporate purposes, issue notes, bonds, or other evidences of indebtedness therefore and secure the same by mortgage, subject in each case to the laws of Jamaica;
- 6.) Publish a newspaper, magazine, or other publication consistent with its corporate purposes;
- 7.) Adopt a corporate seal;
- 8.) Establish and maintain offices for the conduct of the affairs of the JBA;
- 9.) Comply with all Federal and State laws required to maintain a not-for-profit status as well as all other laws under which the JBA operates.

Section 4.02

The JBA shall be nonpolitical:

As an organization, the organization shall not promote the candidacy of any person seeking public office.

ARTICLE V. – BOARD OF DIRECTORS, DUTIES and ORGANIZATION CHART

Section 5.01

President

- The President is the chief executive officer for the club. The primary responsibilities of this role involve the general supervision and operation of the club.
- The President presides at club meetings and directs the club in meeting the members' needs for educational growth and leadership. In cooperation with the other officers, the President establishes long-term and short-term goals for the club.
- The President shall enforce due observance of this Constitution.
- The President shall sign all official documents adopted by the organization.
- The President shall perform any other duties pertaining to the office of President as may be required for the orderly conduct of the organization's business and not expressly defined within these Articles.

Section 5.02

Vice President

- Assist the Club President with above duties
- Perform the President's duties in the event of the President's temporary disability or absence from meetings. In the event the President's office becomes vacant, the Vice President shall complete the unexpired term of the President.

Section 5.03

Secretary/Treasurer

- Manages all record-keeping and correspondence. Keep receipts and documents of each expenditure and each deposit.
- Maintains the association's records, including by-laws and the association's constitution.
- Handles and maintains new member applications, update membership records, supply orders and past association records.
- Records and reads the minutes for association meetings and for meetings of the Executive Team.
- Manages the association's financial health.
- Handle the association's finances, including the collection of club dues and the payment of all bills.
- Receives and disburses funds to further the operation of the association and its officers.
- Assist the President in budget preparations and presentation.

- Document all income received. Be sure to use a receipt book when holding tournaments or selling t-shirts. Be sure to record and deposit revenue on the day it was received or the next working day.
- Submit association information to be included in the in monthly newsletters.
- Provide stationary and other necessities for meetings.
- The Secretary/Treasurer shall provide meeting notices to be distributed by the method of information distribution with no less than 1 week.
- The Secretary shall turn over all items belonging to his/her successor at the expiration of his/her term.

Section 5.04

Tournament/Events Director

- To disseminate information e.g. publications, journals, newsletters and electronic/print media.
- To promote public image of the game nationwide
- To maintain good PR rapport with Government, press media and potential & existing sponsors.
- Organize association events (tournaments, fundraisers etc)

Section 5.05

Sports Director

- Responsible for the uplifting & competitive level of billiards in Jamaica.
- Organize work shops/training seminars
- Recruit new player/members to the sport
- Have complete knowledge of each category of billiards rules used for association events.
- Educate players in each billiard discipline (8,9 Ball) in proper rules and conduct followed by the associations adaptation of the WPBA international rules guidelines
- Have complete knowledge of international standards for table, ball and equipment requirements.
- Educate player/members of international standards & requirements
- Ensure proper regulations in association sanctioned halls
- Organize and maintains each players “class”
- Recruit trained referees for association events

Section 5.06

Parish Representative

- Responsible for members complaints , suggestions & recruitment in their respective parish
- Report overall status; level of competition and awareness in parish and recommend ways to uplift the game in that district
- Issue monthly newsletters to members and submit member profile updates.
- Sometimes run or assist with tournaments being kept in their parish

Section 5.07

Vacancies and Newly Created Directorships

Vacancies of any Director or newly created Directorships resulting from any increase in the authorized number of Directors may be filled by the existing Directors vote.

Section 5.08

Officer Vacancies

The vacancy of either the President, Vice-President or the Secretary/Treasurer due to resignation, death or removal will first be filled by one of the Directors as based on a vote of the Board of Directors. If none of the Directors accept the position, the Board will then make a selection from the general membership.

Section 5.09

Relocation of a Parish Representative

Any "Parish Representative" after being duly elected, but who no longer resides in their region, must resign their position upon their relocation.

Section 5.10

Director Vacancies

The vacancy of a director shall be filled by appointment of the President with the confirmation of a majority vote of the existing Board.

A Director shall be removed from the Board of Directors:

- (1) After two unexcused absences in a calendar year.
- (2) For actions deemed to be self-dealing or otherwise contrary to the best interests of the JBA

ARTICLE VI - NOMINATIONS, ELECTIONS AND TERM OF OFFICE

Section 6.01

Qualifications for Elected Office

All members who are citizens of Jamaica and who have been members in good standing of the JBA for at least four years immediately preceding the election are eligible for elected office (the four year requirement can be waived by a two-thirds majority of the Board of Directors for Officers and Directors in office upon the adoption of this Constitution).

Section 6.02

Term of Office

Elections for all elected offices shall take place every four years with the next election being conducted in the year 2014 for terms to begin on June, 2014. The term of office shall expire on the last day of April four years from the beginning of the term. Any Director shall be eligible for re-election except that after two consecutive terms. Directors shall, upon election, immediately enter upon the performance of their duties and shall continue in office until their successors shall be duly elected and qualified.

Section 6.03

Elected Positions

The elected positions of the Jamaica Billiards Association shall be:

- 1.) President
- 2.) Vice-President
- 3.) Secretary/Treasurer
- 4.) Events Director
- 5.) Sports Director
- 6.) Parish Representatives

Section 6.04

Nominations

The Secretary/Treasurer prior to March 1 of the year of the new term must solicit nominations for office. All nominations must receive a "second" by any member of the Board of Directors in order to be placed on the ballot.

Section 6.05

Voting

Voting shall take place by a "mail-in" ballot sent to all members in good standing on or before March 1 of the new term year. The ballot shall include the name of each nominee duly seconded by a current Board Member as well as a space for a qualified write in for each office. Only ballots received by the designee of the Board prior to March 1 of that year will be considered valid. The results of the election shall be announced prior to June 1 in the year the term is to begin.

Section 6.05a

Office of President, Vice-President and Secretary/Treasurer

Each member shall be allowed to cast one vote for the Office of President and one Vote for the Office of Secretary/Treasurer. The nominee for each office receiving the majority of the votes cast shall be declared elected. The runner up in votes for the office of President will automatically be elected Vice President.

ARTICLE VII - JBA TOURNAMENTS

Section 7.01

Sanctioned Tournaments

Sanctioned tournaments are events organized outside of the JBA and the JBA's Calendar but is endorsed and advertised by the association. Sanctioned tournaments are required to follow the JBA's rules and regulations for tournament play and agree to the terms and conditions of the JBA's "Sanction Guide". After approval by the Board, the event will then be shown in the calendar.

Section 7.02

Sanction Fee

A sanction fee of 10% of the prize money will be required along with submission of an application form

Section 7.03

Waiver of Rights

Any player competing in a JBA tournament agrees to hold harmless the Association for any act the player or agent may deem harmful or injurious.

NATIONAL CHAMPIONSHIPS AND OTHER JBA TOURNAMENTS

Section 7.01(a)

JAMAICA NATIONAL BILLIARDS CHAMPIONSHIPS

Authority

The Jamaica National Billiards Championships shall be conducted under the authority and auspices of the Jamaica Billiards Association and the winner of such competition shall be granted the sole title of National Champion until the next National Championship is held or unless “stripped” of the title by action of the Board.

Section 7.02(a)

Residency Requirement

Participation in JBA National Billiards Championships (and all qualifying tournaments leading up to the Nationals) shall be limited to persons who are members in good standing of the JBA and who are citizens of Jamaica or who are legal resident aliens.

Section 7.03(a)

Site

The Board of Directors shall determine the site and the date of all JBA National Championships. Such site and date shall be published to the membership at least two (2) months prior to the start of the competition. A committee as assigned by the President & Events Director shall make their recommendations to the Board based on the following criteria:

- 1.) Region
- 2.) Facility

Section 7.04(a)

Room Requirements

Requirements of the facility to host the tournament shall be as follows:

- 1.) The Room shall have a minimum of four (4) championship pool tables.
- 2.) The Room will provide the facilities to the JBA or the players other than practice time by the players before the tournament begins.
- 3.) The Room shall arrange for reasonable and convenient accommodations for the players.
- 4.) The tables will have new cloth that is not more than one month old and ideally was recovered at least one week before the tournament.
- 5.) New tournament balls will be placed into use for the tournament.
- 6.) The Room agrees that all receipts from raffles, spectator admissions, and all JBA merchandise sales (including programs) shall belong to the JBA.
- 7.) The Room will not allow smoking or loud music in or near the tournament area during the tournament.
- 8.) The Room will not allow “play” on any tables adjacent to the tournament tables during the tournament.
- 9.) The Room will provide a comfortable atmosphere for tournament play.

- 10.) The Room shall provide for the personnel to clean the tables between matches.
- 11.) All television and video recording rights will belong to the JBA, and no televised matches will take place without the authorization of the JBA.

Section 7.05(a)

Tournament Authority

The Board of Directors namely the Tournament Director and Sports Director will:

- 1.) Have total authority over all aspects of the tournament which shall include the format, the rules, the dress, the designation as to any prize fund and the overall running of the tournament.
- 2.) Define the qualifications not otherwise addressed in the Constitution for competing in the National Championship.
- 3.) Have final determination as to a player's qualification to compete

The Jamaica Billiards Association reflects the rules and regulations for tournament and table requirements from The World Pool-Billiard Association.

GENERAL OPEN & CLASS JBA TOURNAMENTS

Section 7.01(b)

Player Requirements

Participation in general JBA tournaments shall be limited to persons who are members in good standing of the JBA, unless otherwise stated players who are not a JBA member and are allowed to play will be denied of membership privileges in that tournament.

Section 7.02(b)

Site

The Board of Directors shall determine the site and the date of all JBA General Tournaments. Such site and date shall be published to the membership at least One (1) month prior to the start of the competition. It is the intent of the JBA to provide access for all tournaments to all of its members and therefore GT's will be held at the minimum of 3 Parishes per year.

Section 7.03(b)

Room Requirements

Requirements of the facility to host the tournament shall be as follows:

- 1.) The Room shall have a minimum of three (3) pool tables for General Tournaments.
- 2.) The Room shall arrange for reasonable and convenient accommodations for the players.
- 3.) The tables will have new cloth that is not more than nine months old and ideally was

- recovered at least one month before the first scheduled event at that location.
- 4.) The Room will not allow smoking near the tournament area during the tournament.
 - 5.) The Room will provide a comfortable atmosphere for tournament play.

Section 7.05(a)

Tournament Authority

The Board of Directors namely the Tournament and Sports Director will:

- 1.) Have total authority over all aspects of the tournament which shall include the location, the format, the rules, the dress, the designation as to any prize fund and the overall running of the tournament.
- 2.) Define the qualifications not otherwise addressed in the Constitution for competing..
- 3.) Have final determination as to player's qualifications to compete.

Shot clocks will be introduced in All JBA Tournaments

The Jamaica Billiards Association reflects the rules and regulations for tournaments from The World Pool-Billiard Association.

ARTICLE VIII - AMENDMENTS

Section 8.01

Amendments, Additions, Deletions:

New By-Laws may be adopted or these By-Laws may be amended or repealed by a two-thirds (2/3) vote of the entire Board of Directors and Governor/Owners. Motions made to amend or motions for new By-Laws must be distributed to the Board a minimum of thirty (30) days before a vote can be taken.

Section 8.02

Defeated Amendments, Additions, Deletions.

Any defeated amendment propose, change or addition to these articles may not again be placed on the agenda for a new vote unless approved to do so by a majority of the entire Board.

ARTICLE IX - ADOPTION OF THIS CONSTITUTION

Upon adoption of this Constitution by the Governor /Owners & Board Of Directors of the Jamaica Billiard Association, all previous articles and by-laws of the Association shall become null and void.

Section 9.01

Declaration:

We, the undersigned, declare that the JBA Constitution as contained herein has been disseminated to the membership through publication on the “BilliardsJamaica.Com Website” and that upon the vote of the Board, this Constitution has been adopted on the

ARTICLE X - CURRENT OFFICERS AND DIRECTORS

The names of the persons who shall serve as officers and directors until their term expires on June, 2014 are as follows:

President

Nicole Lawrence
nicky@billiardsja.com

Vice President

Ewart Hall
ewarthall@billiardsja.com

Secretary/Treasurer

Dean Blackwood
dean@billiardsja.com

Tournament/Events Director

Leslie “Toothpick” Puranda
toothpick@billiardsja.com